

# MINISTRY EVENT PROPOSAL

Abyssinian Baptist Church

Event Name:

Ministry:

Event Chairperson

Phone Number

Email Address

## Purpose

What issue will this event/program address?

## Logistics

Will this event require a speaker?

Date and Timeframe:

No. of participants:

Format (Lecture, Service, Meeting, etc.)

Yes  No

## Description

## Budget

Contracts cannot be negotiated, signed or secured without Pastor's and Trustee's approval.

I. ITEMIZED EXPENSES	ESTIMATED	II. ITEMIZED REVENUE	ESTIMATED
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
<b>Budget Summary</b>			
I. Proposed Expenses	\$	II. Proposed Revenue	\$
		<b>TOTAL REVENUE/ NET INCOME</b>	\$

Final Approval Signature \_\_\_\_\_

Date Approved \_\_\_\_\_